SUPREME COURT OF TASMANIA

CIRCULAR TO PRACTITIONERS

No. 13 of 2026 **21 October 2026**

WRITS OF EXECUTION – INFORMATION REQUIRED TO AID ENFORCEMENT

This Circular replaces Circular 3 of 2026 and is to be read in conjunction with Part 35 of the *Supreme Court Rules 2000*.

To assist the Sheriff's Office in the safe and efficient execution of writs, parties and their legal practitioners are requested to provide the following information in writing when seeking the execution of a writ. If additional information becomes available later parties are requested to provide updates to the Sheriff's Office.

<u>All Writs of Execution</u>

- The full name and date of birth of the judgment debtor as well as any known aliases or previous names.
- Any contact information for the judgment debtor, including mobile phone or email address.
- The name and contact details of any other person living at the property.
- Information known to the judgment creditor or their legal practitioner about any threats made by:
    - the person against whom the writ is being executed;
    - any person living at the address where the writ is to be executed;
    - Any person who is closely connected to the person against whom the writ is being executed.
- Any known mental health concerns relating to the classes of person outlined above.
- Any other information known to the judgment creditor or their legal practitioner which may reasonably assist the Sheriff's Office in executing the writ.

<u>Writ of Possession</u>*

- Advice as to whether the property that is the subject of the order is tenanted, and if so, confirmation that the tenant has been given notice as required under s146(6A) of the *Lands Titles Act 1980*.

*Writs of Possession issued under s146 of the *Land Titles Act 1980* should be lodged no less than ten weeks prior to the date on which the Writ of Possession expires (i.e. three months from the date of the Writ of Possession– s146(7) *Land Titles Act 1980*).

Writ of Fieri Facias

- A list of any assets (including their location) that may be available for levy.
- Details of the judgment debtor's employment.
- Details of any caveats on title or any interest registered on the Personal Property Security Register against the judgment debtor's assets.
- A list of any other known creditors.



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